

## CPD25 Annual Report 2005-06

### 1. Events programme 2005-6

A detailed programme of events held in 2005/6 is shown in a table at the end of this report. The table below shows overall activity levels for 2005/6 and comparative figures for the previous three years. The Steering Group met in October and to undertake a review of 2005/6.

Notable among this year's events was a successful international conference on literacy and learning with invited high profile speakers from Australia, Canada and Denmark.

	Number of events held				Number of participants			
	2002/3	2003/4	2004/5	2005/6	2002/3	2003/4	2004/5	2005/6
Chartership	9	9	9	<b>10</b>	184	245	225	<b>246</b>
Visits	18	18	12	<b>19</b>	190	164	166	<b>193</b>
Seminars/workshops	25	40	38	<b>46</b>	642	888	826	<b>980</b>
<b>Total</b>	52	67	59	<b>75</b>	1016	1297	1217	<b>1419</b>

Planning is well under way for the 2006 -2007 events programme with many event details now confirmed and advertised on the web pages <http://www.cpd25.ac.uk/>

### 2. New web pages

Considerable effort has gone into the development of the CPD25 web pages as part of the overall redesign of the M25 web site. The move to a content management system enables changes to be made more easily and CPD25 is less reliant on technical web skills to amend and update information.

### 3. Administration

This year has seen significant improvements in background administration of events. We have been fortunate in our current Administrator, David Puplett, who has excellent administrative and organisational skills. David has also put considerable work into the development of the new web pages.

### 4. Chartership candidate staff exchange scheme

The Steering Group has been working on a staff exchange scheme for Chartership candidates during the year. This new scheme will be launched in the second half of October 2006. It has been suggested that the scheme could be extended to other groups of staff. However the Chartership scheme will be fully evaluated before a decision is made about any widening of the exchange scheme.

### 5. Task Groups and Steering Group

The Steering Group and the Task groups met regularly throughout the year, including a plenary event, which brought all task group members together. The popularity of CPD25 events is largely due to the efforts of Task Group members and they are listed in full at the end of the report. In all, over 50 people have contributed to task Groups this year.

## **6. The year ahead: 2006-7**

The Steering Group will be considering the following plans for the year ahead:

- Continued concentration on providing an extensive events programme to meet the needs of member library and information services.
- Undertaking a survey on CPD policy and practice to inform the work of the group and update the survey last undertaken in 2004.
- Run a competition to fund attendance at the IFLA (International Federation of Library Associations) satellite conference on CPD and workplace learning in South Africa in 2007.

Jean Yeoh  
Chair CPD25  
27 September 2006

## Events Programme 2005-2006

<p><b>August</b> Staff Development – International Perspective</p>	<p><b>October</b> Applying to study LIS Chartership: what is it all about? Middle Managers 1 LMN Web Services Seminar Royal Society of Medicine</p>
<p><b>November</b> Portfolios Development Day for Library Assistants Assessment and Accreditation Coping at the Counter <b>National Gallery Information Service</b> <b>National Gallery repeat</b></p>	<p><b>December</b> Collection Development Learning and Teaching 1 Statistics Staff Reward Schemes <b>Participating in Meetings</b> <b>Chairing Meetings</b></p>
<p><b>January</b> Developing a Service Support for distance learners Mentoring (CILIP sponsored) Scotland Yard Information service Scotland Yard (repeat visit) Middle Managers 2 IT-Based Learning Idea Store Idea Store (repeat visit) The Digital Environment and Copyright LMN AGM 27th Jan</p>	<p><b>February</b> LMN AGM 27th Jan Supervisory Skills New Managers 1 Fellowship Visit to Royal Society of Medicine Health and Safety Law Development Day Repeat New Managers 2 British Library Visit LMN Network Management</p>
<p><b>March</b> Legal Research Workshop Planning a Teaching Session Visit - Bronzefield Prison Library New Managers Skills Programme 3 Coping at the Counter (repeat) Visit - Prison Library (repeat) Visit - Prison Library (repeat) Managing your New or Refurbished Library Building Middle Managers Session 3 - The Tool Kit of Coaching skills E-books: Converting the Old, Selling the New Staff Development Officers Seminar &amp; cpd25 Review Afternoon</p>	<p><b>April</b> Disability Law Update Negotiation Skills Focus Groups Online Reading Lists Scotland Yard Information Service</p>
<p><b>May</b> CILIP Revalidation Information Literacy for the Google Generation Customer Care Sutton Public Library London Library Britten-Pears Library Sutton library(repeat)</p>	<p><b>June</b> What do Users Want? Acting on Feedback Coping at the counter Emotional Intelligence Legal Compliance LMN VoiP Kew Gardens Information Service Mergers, Partnerships, Service Providers Worlds of Literacy and Learning</p>
<p><b>July</b> Helping International Students in the Library British Library (repeat) Financial Planning</p>	

Libraries in Cambridge Supporting our Users LMN – 10 Year Anniversary Event Mystery Shopping (joint M25 event)	
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### Task group Membership 2005-06

1. Career Development	2. Legal Compliance
<b>Chair: David Gee</b> ( <i>Res Lib Ser- IALS</i> ) Antony Loveland ( <i>Central School of Speech and Drama</i> ) Diana Herman ( <i>UCL</i> ) Sally Maitland ( <i>Birkbeck</i> ) Vivien Robertson ( <i>King's College London</i> ) Ruth Moore ( <i>South Bank University</i> ) Liz Annetts ( <i>Brunel University</i> ) Sarah Jackson ( <i>Senate House</i> ) Cathy Parr ( <i>Herts</i> )	<b>Chair: Caroline Lloyd</b> ( <i>LSHTM</i> ) <b>Outgoing chair: Jennifer Nordon</b> ( <i>Surrey</i> ) Robert Atkinson ( <i>Birkbeck</i> ) Ruth Harrison ( <i>Imperial</i> ) Gerry Power ( <i>Res Lib Ser .IAS</i> ) Karen Ellis-Rees ( <i>University of the Arts</i> ) Nick Hollis ( <i>Reading</i> ) Christine Cooper ( <i>LSE</i> ) Hilary Webb ( <i>Surrey</i> ) Tony Haworth ( <i>Roehampton</i> )
3. Operations Management	4. Personal Effectiveness & Management
<b>Chair Carole Pickaver</b> ( <i>Kent</i> ) Zoe Smith ( <i>Canterbury CC</i> ) Babs Viejo ( <i>SOAS</i> ) Susan Gilbert ( <i>SGUL</i> ) Martin Carbonell ( <i>Kingston</i> ) Rosaire Coughlan ( <i>RHUL</i> ) Catherine Phillpotts ( <i>U Of L Res Lib Ser</i> ) Roddie Shepherd ( <i>Anglia Ruskin</i> ) Caroline Fletcher ( <i>Middx</i> ) Kate Burke ( <i>UEL</i> ) Emma Wilson ( <i>SOAS</i> )	<b>Chair: Judith Cattermole</b> ( <i>Middx</i> ) Jacky Camroux ( <i>University of the Arts</i> ) Elaine Salter ( <i>Westminster</i> ) Val Straw ( <i>LSE</i> ) Jo Butler ( <i>LSHTM</i> ) Donald Lickley ( <i>KCL</i> ) Sara Burnett ( <i>Kingston</i> ) Sally Faith ( <i>Sussex</i> ) Beverley Lightley ( <i>Roehampton</i> ) Susan Rivers ( <i>Open University</i> ) Claire Jeffery ( <i>Oxford Brookes</i> )
5. User Resources & Services	
<b>Chair: Janet Smith</b> ( <i>Imperial</i> ) Helen Alper ( <i>City</i> ) June Hedges ( <i>UCL</i> ) Kate Warner ( <i>RVC</i> ) Toby Clark ( <i>St Mary's</i> ) Kathy Paterson ( <i>Reading</i> ) Jane Rosen ( <i>Imperial War Museum</i> ) Antonella Yarnold ( <i>City</i> ) Karen Drury ( <i>Reading</i> ) Pat Simons ( <i>Roehampton</i> ) Jennifer Treherne ( <i>Surrey</i> )	